

# CANTERBURY AND DISTRICT NEIGHBOURHOOD WATCH ASSOCIATION

## ANNUAL GENERAL MEETING

Saturday 18<sup>th</sup> March 2017 at Canterbury High School

### Minutes

**Present:** Total of delegates attended was 30

**Outgoing Committee:** D. Hayward (Chair), N. Fowler (Vice-Chair), M. Pocock (Secretary), D. Whamond (Treasurer), J. Barnes, A. Baldock, K. Wilson, J. Flanagan.

**1. Apologies for absence:** Colin Chaston, Alan Crout, Carol Doghan, Stuart Field, Brian Forbes-Turner, Janet Pates, Robin Pates, James Walker, Tony Williams, Kathryn Wilson.

**2. Minutes of 16<sup>th</sup> March 2016 AGM:** Bob Booth proposed acceptance of the minutes as a true record of the meeting, seconded by Terry Westgate and unanimously agreed.

**3. Matters arising:** None

#### 4. Chairman's Report

David Hayward reported that in 2016 the C&DNHWA Committee continued to focus on 3 main aims:

1. **Preventing and solving crime** – continuing to share awareness of current crime trends and related crime prevention advice across the whole of the Canterbury Council District through:
  - a) the dissemination of messages via internet links to the coordinators of all 170 schemes and thence on to our 18,000+ member households
  - b) the production and posting on our Association website of a quarterly e-newsletter again on the themes of crime awareness and prevention
  - c) the delivery of an Annual Conference on selected themes of crime awareness and prevention – sole focus in 2016 on Identity Theft and measures to stay safe in the face of potential 'bogus callers' on the phone and internet in particular
  - d) encouraging members to report suspicious events to the Police in order to help prevent crime – and also possibly the solving of past crime(s) in the process
2. **Promoting membership** – we have continued to work in close co-operation with our Partner Agencies in the Canterbury Community Safety Partnership (CCSP) to promote new interest in NHW membership. We have encouraged all schemes to build in succession planning to ensure that they can continue, for the benefit of their members, should there be a need for a new coordinator to take over the running and thus avoid scheme closure(s) whenever possible. At year end (Dec 2016) we can report:
  - a) 7 New schemes opened (318 households)
  - b) 3 Existing schemes enlarged (344 households)

- c) 3 New coordinators found for existing schemes . . . . . **but sadly**
- d) 7 Schemes closed (690 households – including single schemes with 320 and 227)
- e) Total schemes: 170 (as at the end of 2015) (18,407 households)
- f) Net change to households covered: minus 28
- g) 2 strong on-going inquiries for new schemes

David added that because many of our schemes cover large numbers of households a year's 'performance' can greatly be skewed by the gaining or loss of just one of these.

3. **Maintaining and further building on Community Safety Partnership Links** – the Association has continued to play an active part in contributing to Community Safety within the Canterbury City Council District. We regularly attend both operational and strategic meetings of the Partnership, responding positively to issues arising and bringing our own issues to the Partnership as appropriate. In particular, we maintain very close working relationships with the Canterbury District Officers of Kent Police, Kent Community Wardens and Canterbury City Council's own Community Safety Unit.
4. In addition to our various activities within the Canterbury District, as Chairman he had also been much involved with the regeneration of **Kent NW** and promoting its even closer working with Kent Police at Force level – hence so much mileage to / from Maidstone as appears in the Association accounts.
5. David said that finally he would like to take this opportunity, as always, to thank all those who were members of the Association Committee throughout 2016 (and indeed up to this AGM) for all their hard work on your behalf – and to our small band of District Kent Police Volunteers, without whose own efforts along with those of Volunteers elsewhere in East Kent our NHW service simply couldn't operate. More such Volunteers would be very welcome – please either see or otherwise make contact with Andrew Judd – our still fairly new East Division VWLO, who we have been very pleased to have had join us at today's event.

## 5. Treasurer's Report

David Whamond circulated a Financial Statement for 2016. He reported that:

The Association started with a bank balance of £7658.90 with NatWest Whitstable. The year ended with a balance of £8911.69 held at NatWest, Whitstable. This included £975.23 ring-fenced until Feb 2017 and being held on behalf of the closed Shepherds Walk NHW scheme; we had also received a very generous donation of £2656.34 from the dissolved Canterbury Area Crime Prevention Panel.

### **The majority of the total expenditure of £2089.30 was accounted for by:**

- The total Conference costs of £314.95
- Mileage costs of £312.25
- The website costs remained relatively static at £88.60
- Printing of Flyers: £65.00
- Purchase of Dictaphone and Battery PA System £224.99
- Purchase of new NHW signs £978.76.

### **Our total income for the year amounted to £3342.09:**

- Excluding ring-fenced monies held for closed scheme, our income of £3342.09 was up on last year largely as a result of the donation by Canterbury Area Crime Prevention Panel.
- Advertising by Hames and Son in "Watching Brief" again realised £80.00
- AGM sales of goods and outside functions came to £193.00
- There was an income of £376.00 from the sales of new NHW signs.

The Association's Bank account would remain with NatWest for the foreseeable future.

As at 1<sup>st</sup> Jan 2017 our balance of £8911.69 is held in two NatWest accounts. The Association had no exceptional financial commitments for 2017 so our working capital was therefore a healthy £7936.46 ie an increase of £1252.79 over last year.

He was thus happy to confirm that the Association's finances remained in a strong position. He would also like to thank Jill Clowes, one of our Co-ordinators, for kindly auditing these accounts.

Ron Arthur proposed acceptance of the report, seconded by Patricia Turner and unanimously agreed.

### **6. Election of Committee**

The 8 outgoing Committee Members: Alan Baldock, Jean Barnes, James Flanagan, Neal Fowler, David Hayward, Michael Pocock, David Whamond and Kathryn Wilson had all been nominated and David Hayward suggested that they be elected en bloc. This was proposed by David Silcock, seconded by Terry Westgate and unanimously carried.

That left one vacancy and David said that anyone seriously interested should make contact with him.

### **7. A.O.B. None**

### **8. Close of AGM** – The meeting closed at 12.15pm.